



LETTER ORDER No. : LO24-00060

PALMER-ASIA, INC

33 EDSA, Bangkal
Makati City

Date : July 16, 2024

Bidding No.: GSD-057-24

Date of Opening : July 3, 2024

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	<p>ONE TIME PREVENTIVE MAINTENANCE FOR FIRE DETECTION AND ALARM SYSTEM</p> <p>* PR24-0558 * for GSD use</p> <p>* NOA No. GSDBAC-025-24</p> <p>* Scope of Work: * Cleaning and Maintenance of all FDAS Components * Testing of functionality of all FDAS Components * Submission of technical/service report * Submission of quotation for the repair/corrective maintenance</p> <p>=====</p> <p>- Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.</p>	49,615.00	49,615.00
Price Validity: 0 Calendar Days				Total Amount: Php	49,615.00

Place of Delivery :
RR Road, Cristobal St. Paco Manila

Delivery Instruction :
Within thirty (30) calendar days after receipt of Notice to Proceed (NTP)

Certified Correct:

Signature Redacted

ABIGAIL ANN O. ALICDAN-ESPERE

OIC, GSD

7/16/24

Date

FUNDS AVAILABLE Php 49,615.00

Signature Redacted

LADY LOU A. GIMENO

OIC Chief Accountant

APPROVED BY:

Signature Redacted

PHILIP JOSEF T. VERA CRUZ

Director IV, Operations Group

7/17/24

Date

Supplier's copy received by:

Signature Redacted

LOVELY JUICE JULIAN

Signature Over name in print

JULY 18, 2024

Date Received



NOTICE TO PROCEED

LOVELY JOYCE JULIAN
Authorized Representative
PALMER-ASIA, INC.
33 EDSA, Bangkal, Makati City

Dear **Ms. Julian**:

The attached Letter Order having been approved, notice is hereby given **PALMER-ASIA, INC.** that performance on the **Complete Supply of Labor, Tools, Materials, and Technical Supervision for One Time Preventive Maintenance of Fire Detection and Alarm System of the Procurement Service – Department of Budget and Management** under **GSD-057-24 (SVP)** shall commence effective on the date of receipt of this Notice:

LOT	QTY / UOM	ITEM DESCRIPTION	TOTAL CONTRACT PRICE
1	1 lot	One Time Preventive Maintenance for Fire Detection and Alarm System	₱49,615.00

Amount in words: Forty-Nine Thousand Six Hundred Fifteen Pesos

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

ABIGAIL ANN O. ALICDAN-ESPERE *SO*
OIC-Chief, General Services Division

Date of receipt of this Notice: JULY 18, 2024

Name of Authorized Representative: LOVELY JOYCE JULIAN

Signature of Authorized Representative: **Signature Redacted**